



Photography, Videography, and Recording Policy

Photography, Videography, and Recording Policy by Bemis Library Visitors

Photography, video recording, and audio recording are allowed under the conditions listed below only to the extent they do not interfere with the operations, programs, and activities of Bemis Public Library or the rights of Bemis patrons. Bemis Library will limit or stop photography, videography, and recording on library properties or inside facilities when such restrictions serve library purposes and support the public's safety or security. Foremost of these is ensuring the right of Bemis patrons to use the library freely and confidentially without scrutiny, intimidation, or distraction by others.

Any person photographing, filming, and/or recording on Bemis premises:

- Must first obtain verbal permission from patrons who are photographed, filmed, or recorded. Only a parent or legal guardian may grant such permission for a minor.
- Must be respectful of, and refrain from disturbing, other patrons as specified in Bemis Library's [Code of Conduct](#).
- Is not permitted to take photos, videos, or audio of any other person in areas where there is a reasonable expectation of privacy, such as restrooms.
- Is prohibited from taking photos, videos, or audio of any person in staff-only areas unless an exception, with staff accompaniment, is made.
- May film books, the library building, library rooms, and library architecture so long as individuals are not personally identifiable.
- May film staff in public areas of the library.
- The library director may grant exceptions to these rules on a case-by-case basis. Permission must be granted in writing.

Photography, Videography, and Recording by Bemis Staff

Bemis Public Library staff has the right to photograph, film and record library events and patrons for promotional use only in print, online and video. Visitors to the library, or anyone participating in any library event being captured on film or by photograph, will be advised verbally or through signage that their participation acts as consent to being photographed, filmed, or recorded, unless they indicate otherwise to library staff.

To ensure the privacy of all individuals, the full names or any personally identifiable information of photographed subjects will not be used without the express written approval from the subject, or if a minor, the parent or legal guardian.

Note: Law enforcement recordings via body worn cameras during the normal course of their official duties are excluded from this policy.

Adopted 6/28/2022